



P O Box 45 • Wellington, NV 89444
Call/Text: 775.583.8176
www.MKameronHawkins.foundation



Executive Director Position - Networking Coffee Events Agreement Form (TERMS AND CONDITIONS)

Networking Coffee Events permits only one Executive Director per Nevada County. With a total of 17 counties, the opportunity to secure a position as an Executive Director for Networking Coffee Events is available on a first-come, first-served basis.

The success of Networking Coffee Events heavily relies on the Executive Director, who often operates out of the public eye.

The role of a Networking Coffee Events Executive Director encompasses much more than merely managing the logistics.

As a strategic catalyst, a Networking Coffee Events Executive Director ensures that each event is in line with the organization's broader mission and objectives.

This includes setting specific goals, that involves recruiting new members, fostering partnerships, and enhancing brand visibility.

Additionally, a Networking Coffee Events Executive Director plays a key role in building community, using their personal networks to boost attendance and actively engaging with guests to develop relationships.

The Networking Coffee Events Executive Director is the creator of these networking platforms, designing an atmosphere that promotes meaningful interactions while guaranteeing a positive return on investment for both the organization and its participants while adhering to the information provided in "A Guide to Organizing a Successful Networking Coffee Event" provided by www.NetworkingCoffeeEvents.com, and this guide can be downloaded from this website.

The initial investment to secure an Executive Director position for Networking Coffee Events is only \$1,500.00 which will entitle you to receive the following benefits:

- 1 Annual Full Page Business Editorial in the Nevada Lifestyle Washoe County Magazine.
- 1 Annual Full Page Business Advertisement in the Nevada Lifestyle Washoe County Magazine.
- Receives 20 of the printed Nevada Lifestyle Washoe County Magazines every three months.

As the Networking Coffee Events Executive Director for Washoe County, Nevada, I agree to host a monthly Networking Coffee Event in Washoe County, Nevada on the second Wednesday of each month. The first meeting will take place on: _____.

I have read the above description for a Networking Coffee Events Executive Director and I have an understanding as to what is required of me for this position by signing this contract.

Signature

Date

Print Name of Signature



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Contact and Payment Information

Business Name: _____

Authorized by: _____


Address: _____

City: _____ State: _____ Zip: _____

Phone #: _____ Mobile #: _____

Email: _____ Web: _____

(Please check appropriate box for payment option.)

☐  Make payment by scanning QR Code.



☐ Pay by check: Make check payable to: M. Kameron Hawkins Foundation, Inc., Nonprofit
Mail check to:
M. Kameron Hawkins Foundation, Inc., Nonprofit
P.O. Box 45 • Wellington, NV 89444

Please sign below to verify that you have read and agree to the terms and conditions of this contract for obtaining the position of the Networking Coffee Events Executive Director for Washoe County, Nevada.

Signature

Date

Signature - Sales Representative

Date